

Building Bridges Youth Farm

Board of Directors meeting 12/4/2017 @ 6:00 pm

Summit Fire District Maintenance Station

Meeting Room

6050 Firehouse Ln, Flagstaff, AZ 86004

Meeting Minutes

- I. Call to order the Meeting
 - Meeting called to order at 6:04 pm
 - Board members in attendance: Julia Gilmore (Vice President), Gil Contreras (President), Daniel Fearey (member), Paula Wilkes (Treasurer), Alicia Jones (Secretary), Erin (member), Leslie (member)
 - Absent board members: none
 - Community members present: Kira Blair (Executive Director & Program Coordinator)

Opening Meeting Discussion

- II. Call to the public: No members of the public in attendance
- III. Executive Director's Report
 - Cowboy euthanized after last visit with veterinarian, Susie Crawford, last month after pain related issues were found as the main cause for his lack of weight gain.
 - This month we have the potential of adding 2 to 3 more horses with sponsors pending vet checks and fencing issues.
 - WENA money and how to be spent will be a discussion for the next meeting but what it is allotted for will be added to the google drive for access.
 - Daniel will research the proper disposal techniques of animals after death for future reference.
 - We will not partake in Giving Tuesday in the future to avoid competing against all other non profits that need the funding as much as we do and instead look for other opportunities to raise funds.
 - Alicia will look into which weeks are "national animal weeks" thru the year such as National Horse Week or National Goat Week for fundraising opportunities.
- IV. Tresurer Report
 - Julia motions for approval of postponing the 2018 budget approval until next meeting so the newest board members can look over the budget. All those in favor? Paula first motions, Gill seconds motion, all others approve.
- V. Vice President Report
 - States we should ensure that there are at least 2 adults at the farm when 1 child is present.
 - We will need to utilize Google Calendar for Kira's schedule and for when we should allows kids to be at the farm and when other board members are free.
 - Proposes we should each set an individual goal of how we would like to help benefit the farm before the next meeting.

- We should think about putting out a wish list/Christmas list on Facebook for public to know what we need
- VI. President's Report
 - Gil is researching other ways kids can pay back victims besides with community service; restitution program as an option?
 - He has invited Dennis Chavez with Dream Market to join us at the next meeting.
- VII. Barnes and Noble Volunteer
 - Decided that we will partake in this opportunity to spread the word about what we do.
 - Alicia will contact store to get definite dates and times that are available and let the group know.
- VIII. Background checks
 - Need to be completed by December 31, 2017

Action Items

- I. Meeting minutes from 9/11/2017 & 11/6/2017: Gil motions to approve the minutes, Julia approves, Paula seconds, all others approve.
- II. As stated previously, 2018 Fiscal Year Budget will be reviewed at the next meeting.
- III. Paula will have feeding cards for the animals made prior to our group visit to the farm which has been scheduled for 1/14/2018 at 11 am.

Closing

- I. Meeting adjourned at 7:31 pm; Gil motions for approval, unanimous vote, all in approval.
- II. Next meeting: January 8, 2018 same location (Fire Station 89A)